



Korea International School

Extended Absence Form

This form must be turned in one (1) week prior to the student's absence.

This form may be completed by student and should accompany a letter to the school principal when requesting an extended absence from school.

Today's Date: _____

Full Name of Student: _____ Grade: _____

Absent Start Date: _____ Absent End Date: _____

Reason: _____

Parent Signature: _____ Approved: _____

(Principal)

Assignments required during absence. (Materials and handouts will be attached.) Students will be accountable for all work missed.

Class: A	<u>Comments:</u>	Class: E	<u>Comments:</u>
Sign		Sign	
Class: B	<u>Comments:</u>	Class: F	<u>Comments:</u>
Sign		Sign	
Class: C	<u>Comments:</u>	Class: G	<u>Comments:</u>
Sign		Sign	
Class: D	<u>Comments:</u>	Class: H	<u>Comments:</u>
Sign		Sign	