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Dear Elementary Families,

Welcome to the 2017-2018 school year!!! New Student Orientation will be August 4th 1:30-3:00 starting in the Performing Arts Center (PAC). Just follow the signs! At this time, we will share with you the elementary schedule, introduce our teachers, help you purchase P.E. clothes at our student store, and load money on your child's ID card for school lunches. You will also be able to visit your child's classroom to ensure they are comfortable for the first day of school.

Returning students are invited to come in the afternoon after 2:00 to meet their teacher and remind themselves where everything is.

After you've met your classroom teachers we would like to invite our families to the outdoor playground (blue area) where our Parent Teacher Organization (PTO) will host a popsicle party for students to meet new friends and members of the KIS community.

Returning families who have children that are more comfortable about school start up may choose not to visit school. That is okay! **Class lists will be shared with parents before August 4th** so you can see your child's class assignment avoiding a special trip. We trust this will be helpful. Please ensure that Ms. Stella Han essecretary@kis.or.kr has your correct email address so that we can inform you about class assignments.

As a reminder, our teachers have been working hard to recommend class placements for the year. They know the strengths and weaknesses of each child and will place and separate the students accordingly. Teachers need to juggle gender, nationality, academic ability, behaviors, personalities, etc., and to the best of their ability, create balanced classes. This may mean that your child is not in a class with their best friend! While it's difficult at first, we know that children adapt quickly and they will be encouraged to build and create new friendships. **Because of the strategic placements, requests for changes will not be considered at this time and we kindly ask that you trust the process.** We believe we are able to make the very best placement for your child and with our capable teaching faculty we are confident that all of our students will transition very smoothly.

On the first day of school ALL children will go directly to the field (sunny day) or to the lower gym (rainy day) to find their class and teacher! All faculty will be on hand to escort children from B3 and/or buses to the correct place and will ensure they find their teacher. From there, the students will be escorted to class by their teachers to start their first day. Parents can come if they would like, however, we ask that once the teacher takes the children into school parents wave goodbye and let them go with their teachers.

A handwritten signature in blue ink that reads 'Danielle Rich'.

Regards,
Danielle Rich, Principal