

School Rules of Korea International School

Chapter 1. General Rules

1. (Purpose)

Korea International School is founded for the purpose of providing an American-Curriculum education (Grade levels PK-12) to foreign residents and helping them to understand Korean culture and tradition.

2. (Name of School)

The name of the school is Korea International School.

3. (Location)

Korea International School is located at 373-6 Baekhyeon-dong, Bundang-gu, Seongnam-si, Gyeonggi-do, 463-420, Korea.

Chapter 2. Terms of School/Admission Policy

4. (Terms of School)

The school consists total of 15 grades from Pre-Kindergarten through 12thGrade.

5. (Admissions Policy)

Korea International School admits students who fall into one of the following categories:

- ① Child of foreign residents in Korea
- ② Korean national who has lived abroad for more than three years.

Chapter 3. Number of Classes/Enrollment

6. (Numbers of Classes)

PK and JK: Three Classes

Kindergarten: Four Classes

G1-5: Five Classes

G6-12: Respective to Subjects

7. (Class Capacity)

PK and K: 20 students/class

G1-5: 25 students/class

G6-8: 150 students/grade

G9-12: 150 students/grade

Chapter 4. Required Minimum number of School days/Examinations.

8. (Number of School Days)

180 school days are required in each school year.

9. (Examinations)

Principal can give tests to student(s) as needed.

Chapter 5. Curriculum

Korea International School provides the curriculum has adopted the ‘US Standard’ which is based on WASC accreditation.

Kindergarten		English, Literature, Mathematics, Science, Social Studies, Art, Music, Physical Education, Korean, Technology
Elementary School		English-Language Arts, Literacy, Mathematics, Science, Arts, Music-Vocal and Instrumental, Physical Education, Computers, Korean, Social Studies
Middle School	General Subjects	English-Literature, Grammar, Reading, Mathematics-6 th Grade Math, Pre-Algebra, Algebra Social Studies-World History, US History, Korea History, Ancient History, Science-Earth, Physical and Life Sciences, World Language-Chinese, Spanish, Korean, Physical Education
	Optional Subjects	Visual Art, Drama, Web Design, Choir, Orchestra, Club Activities
High School	General Subjects	English-English 9, English 10, English 11, English 12 Mathematics-Geometry, Algebra II / Trig, Pre-Calculus, Math Elective, Algebraic II/Trig, Pre-Calculus, Math Elective, Calculus, Statistics, Science- Biology I, Chemistry I, Science Elective, Environmental Science, Physics, Human Anatomy, Social Studies-World History, US History, Asian History, World Geography, Economics, Psychology, CWI, Activities-Physical Education, Visual and Performing Arts.
	Optional Subjects	Band, Chinese, Choral Music, French, Korean, Orchestra, Spanish, Computer, Graphics, Digital Journalism, Digital Photography, Speech and Debate, Theater, Video Production, Web Design, Asian Studies, Film as Literature, Athletic Conditioning, Sociology, Senior Studio, World Geography, AP Biology, AP Calculus AB, AP Calculus BC, AP Chemistry, AP Chinese, AP Economics, AP English Literature, AP Statistics, AP Spanish Language, AP Spanish Literature, AP Studio Art, AP US History, AP World History

Chapter 6. Grades, Semesters and School Holidays.

11. (Grades and Semesters)

There are two semesters in one school year. Fall semester begins in the third week of August and ends in the second week of January of next year. Spring semester begins in the third week of January and ends in the third week of June.

12. (School Holidays)

① The following are the school holidays:

- I. National Holidays
- II. Legal Holidays
- III. Foundation Day
- IV. Seasonal Vacations

② The school may be closed due to inclement weather and/or natural disaster.

13. (Foundation Day)

Korea International School's Foundation Day is August 18th.

Chapter 7. Course Completion & Graduation Requirements

14. (Completion/Graduation)

Students receive grades or graduate from school in accordance with attendance, reports of academic achievement and behavior.

15. (Flunk/Skipping Grades)

① Principal may hold back the students who couldn't meet the standards of attendance rate or academic achievements to relevant grade.

② If student's academic achievements are notably outstanding, principal may allow student to move up 1 grade after careful consideration.

16. (Diploma)

The principal gives a diploma to those who meet the graduation requirements.

Chapter 8. Admissions

17. (Admissions and Transfer Documents)

All applicants must submit required Admissions/Transfer documents to be considered for admission

18. (Admission Determination)

Potential student, who meet the admissions eligibility, will have successfully completed and passed the evaluations process and have deposited tuition fees to be considered eligible for attendance.

19. (Admissions Schedule)

New students may enroll once a week. (High School students generally enroll at the start of the new semester.)

Chapter 9. Tuition and Registration Fee

20. (Tuition and Registration Fee)

The principal determines the tuition rates and payment means and also makes this announcement by the end of April of each year.

Chapter 10. Leave of Absence, Withdrawal and Awards

21. (Leave of Absence)

- ① Students who wish to obtain a leave of absence must submit a written request of the principal.
- ② Students on leave of absence are to obtain permission with regards to returning date, etc. from the principal before returning to school.

22. (Withdrawal)

Students who wish to withdraw should send a letter explaining the reason for withdrawal along with the statement of parental permission. A withdrawal form must also be submitted to the office. Finally, the student must receive the principal's permission for withdrawal.

23. (Awards)

The principals has the right to award students who display good moral conducts, show great achievement, are diligent and sincere, and help enrich school progress.

24. (Discipline)

- ① The principal has the right to discipline students if thought necessary for educational purposes. Disciplinary measures are as follows:
 - I. Student who fails a number of subjects will be placed under Academic probation.
 - II. If student violates school rules and regulations, student will be given disciplinary actions which include detention, suspension, or expulsion, respective to violation severity.
- ② Student will be recommended by the principal for expulsion for any of the following acts committed at school:
 - I. Having a serious negative influence on other students due to bad behavior.
 - II. Confirmed evidence of scholastic inability to complete the required coursework.
 - III. Frequent absences from school without reasonable excuses.
 - IV. Disturbing classes due to inappropriate behavior.
 - V. Defamation of school's honor and prestige.

Chapter 11. Organizations and division of duty

25. (Organization)

The organization of the school consists of board of directors, principal, faculty member of each grade, Pre-kindergarten through Grade12 total of fifteen grades.

26. (Qualification of Principal and Faculty)

Each school's principals and teachers must hold a teacher's accreditation that WASC (Western Association of Schools and Colleges) recognizes or have more than two years of teaching experience.

27. (Principal's role)

Headmaster and principals from each school represents each grade groups, and must handle and manage academic affairs in general.

Chapter 12. Changing Rules

28. (Revising School Rules)

School rules may be revised upon a decision from Faculty meetings and or if the principal and or the Founder deem the revision suitable.

Additional Rules

<Article 1> Date of Enforcement

This school rules will be in effect from August 1st,2006.

<Article 2> Date of Enforcement

This school rules will be in effect from January 1st, 2011.

<Article 3> Progress Action for Admission, Re-entry and Transfer

The Admission, Re-entry and Transfer process are abided by the rules set by the ‘International School and Kindergarten establishment of operation related regulations’.

<Article 4> Progress Action of existing enrolled students

Students who are already enrolled are assumed to have met Admission requirements set by the ‘International School and Kindergarten establishment of operation related regulations’.